

**Personnel Committee
Monday, February 4, 2013
Buchanan Auditorium – Mansfield Public Library**

Minutes

Members Present: Deputy Mayor Toni Moran (Chair), Denise Keane, Paul Shapiro

Other Council Members Present: Mayor Paterson, David Freudmann, Chris Paulhus

Staff Present: Matt Hart, Town Manager

The meeting was called to order at 6:00pm.

1. PUBLIC COMMENT

None.

2. APPROVAL OF MINUTES

The minutes of January 15, 2013 were moved by Mr. Shapiro and seconded by Ms. Keane. The minutes were unanimously approved as presented.

Ms. Keane recused herself from the remainder of the meeting.

3. HUMAN SERVICES OPEN POSITIONS

The Committee discussed whether the Town should seek to restructure some positions in the department in order to maximize services under current economic conditions. Related to this point, the committee talked about the importance of soliciting feedback from key stakeholders, particularly the advisory committees. The committee briefly discussed requirements for the director's position and the timing of a recruitment.

Potential next steps include: identifying a knowledgeable expert who can provide input on how municipal departments in CT are organized; seeking feedback from the Human Services and other departmental advisory committees; and reviewing potential staffing and service level scenarios.

The meeting adjourned at 7:00 pm.

Respectfully submitted,

Matthew W. Hart
Town Manager